

**MAHA MUMBAI METRO OPERATION CORPORATION LIMITED**

4<sup>th</sup> Floor, NaMMTRI Building, Adjoining New MMRDA Building  
Bandra- Kurla Complex, Bandra (East), Mumbai- 400 051.

**Tender for the Supply of consumable stocking items (Grease & Oil) for the  
Signaling Division**

**BID DOCUMENT**

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**C O N T E N T S**

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**MAHA MUMBAI METRO OPERATION CORPORATION LIMITED**

(A Government of Maharashtra PSU)  
4<sup>th</sup> Floor, NaMMTRI Building, Adjoining New MMRDA Building  
Bandra-Kurla Complex, Bandra (E),  
Mumbai – 400 051.  
Website: <https://mahatenders.gov.in>

**Tender Notice**

Maha Mumbai Metro Operation Corporation Limited (MMMOCL) invites bids from eligible Bidders through MAHA Tender as detailed below.

Parameters	Details		
Name of Work	<b>Supply of consumable stocking items (Grease &amp; Oil) for the Signaling Division</b>		
Estimated value of work	₹ 3,96,263.00/-		
Bid Security/ Earnest Money Deposit (EMD)	Rs. 7925 (Seven thousand Nine hundred Twenty-five Rupees Only)		
Period of Completion	One Months		
Cost of the tender document to be deposited with the bid	Rs. 590 (inclusive of GST) to be deposited with Bid.		
Contact Details	Shri Pravin Gajare, Director Maintenance		
Important Dates	Milestone	From	To
	Bid Document Download	16/05/2025 (18:00 hrs.)	27/05/2025 (11:00 hrs.)
	Last Date for Online Submission	_____	27/05/2025 (11:00 hrs.)

The e-Tender can be downloaded from <https://mahatenders.gov.in/nicgep/app>

Any additional information & help for uploading & downloading the e-tender may be availed by contacting service desk at the Maha tender portal or call on 0120-4001 002, 0120-4001 005 & 0120-4493395. The pre-bid meeting will be held on 22.05.2025 at 11.00 hrs. at BKC, Bandra, even if there is holiday on 22.05.2025 the schedule of pre-bid meeting shall be same.

Date: 16.05.2025  
Place: Mumbai

Sd/-  
Director (Maintenance)  
MMMOCL

CHAPTER-I

DETAILED E-TENDER NOTICE

Maha Tender Portal: <http://mahatenders.gov.in>

Online Tenders are invited by the Director (Maintenance), MMMOCL, 4th Floor, NaMMTRI Building, Adjoining MMRDA New Administrative Building, Bandra- Kurla Complex, Bandra (East), Mumbai-400 051, from contractors fulfilling conditions as under:

1.1 Bidder's Qualification Requirement

1.1.1 Past Performance & financial standing of bidder

Sr. no.	Parameter	Qualification criteria	Documents requirement
1	Past Performance	<p>The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 50% of bid quantity, in at least one of the last three financial years before the bid opening date to any Central / State Govt Organization / PSU / any organization.</p> <p>Definition of similar category of items –Supply of Grease, Diesel Engine Oil, Lubrication Oil, Switch Plate Lubricants.</p>	<p><b>GeM - contracts</b>                      a) GeM contract copy                      b) CRAC certificate for completed GeM contracts                      OR                      Proof of delivery                      OR                      Acknowledgment receipt  <b>Non- GeM contracts</b>                      c) Work order / Purchase order copy                      d) Proof of delivery or Acknowledgment receipt                      e) OEM authorization certificate</p>
2	Financial standing	The minimum average annual financial turnover of the bidder during the last three years, ending on 31 <sup>st</sup> March 2024 should be atleast 100% of estimate cost of the work	Turnover certificate certified by CA and Balance sheet and Profit & lost statement certified by CA.

1.1.2 The Bidder should not have been blacklisted/ debarred/ declared ineligible for award of contract by any Government / Government undertaking/ Semi Government / Govt. Controlled Institutions/ Projects in India, during the last five (5) years. Also, the Bidder should not have abandoned any of the Works after award of the Contracts during the last five (5) years from the date of opening of the Tender.

1.1.3 **Average Annual financial Turn Over** during last three financial years ending 31st March, 2024 should be at least 100% of the estimated cost of the work.

1.1.4 The Bidder shall have a 'GST Registration Number' in the name of the Bidder and details of the same should be furnished along with the Tender submittals. GST registration certificate shall be submitted which should be in the name of Bidder.

- 1.1.5 The Bidder shall submit certified copy of Income Tax PAN Card which should be in the name of bidder.
- 1.2 The necessary certificates as mentioned in qualification criteria are required to be obtained by the bidder from the competent authority.
- 1.3 Even though the Bidder meets the above qualifying criteria, they can be disqualified if they have made misleading or false representations in the statements/ attachments submitted in proof of the qualification requirements.

and/or

Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history or financial failures etc. are found.

**1.4 Details of Tender:**

Name of work	Estimated Cost (in Rs.)	Earnest Money Deposit (Rs.)	Contract Period
Supply of consumable stocking items (Grease & Oil) for the Signaling Division	Rs.3,96,263.00	Rs. 7,925.00	One Month

**1.5 Online e-Tender Schedule:**

S N	Tender Schedule	Bidder Schedule	Start Date & Time	End date
1	Tender Authorization and Publishing	----	----	----
2	----	Tender Document Download	16.05.2025 (18:00 hrs.)	27.05.2025 (11:00 hrs.)
3	Pre-bid Meeting	Pre-bid Meeting	22.05.2025 (15.00 hrs.)	----
4		Bid Preparation and Submission	16.05.2025 (18:00 hrs.)	27.05.2025 (11:00 hrs.)
5	Tender closing			27.05.2025 11:00 hrs.
6	Opening Envelope-A, Tender fees, EMD& Technical Bid		29.05.2025 11:00 hrs.	
7	Opening Envelope B- Financial Bid.		Date to be advised later.	

- 1.6 Bidders should have valid class 2 or 3 Digital Signature Certificate (DSC) having both Signing and Encryption Certificates obtained from any Certifying Authorities empaneled by Controller of Certifying Authorities, India. In case of requirement of Digital Signature Certificate (DSC), Bidders should go to <https://mahatenders.gov.in> and follow the procedure mentioned in the document Procedure for Digital Certificate. Tenderers who are participating in Maha Tender for the first timeshall have to obtain User ID/Digital ID & password from the above-mentioned portal.
- 1.7 Tender Document can be downloaded for reference purpose from the Maha Tender Portal during the period mentioned in the Tender Notice. Interested Bidders have to make online payment of Rs. 590/- (Rupees Five Hundred ninety only) including GST (non-refundable) as Tender Processing Fee using online payment gateway i.e. Debit Card/Credit Card/Net-Banking. Tender Fee receipt can be system generated during bid preparation by the Bidder.

- 1.8 The scanned copy of system generated tender fee receipt must be uploaded during bid preparation by the Bidder in **Envelope A**.
- 1.9 The competent authority reserves the right to reject any or all of the tender offers without assigning any reason thereof.
- 1.10 Validity period of the offer of the tenderer will be 60 days from the last date of submission of the Bid. The award of Tender shall be decided and Letter of Acceptance will be issued by the MMMOCL within validity of the offer received. In exceptional cases, MMMOCL will request the Tenderer(s) to extend the validity.
- 1.11 The lowest tenderer will have to submit the rate analysis of items, if required by MMMOCL.
- 1.12 Bidder should upload scanned attested photocopies of all documents on above mentioned Maha Tender portal & produce in original on request by MMMOCL at any stage after e-tender opening.
- 1.13 Successful bidder shall have to submit digitally signed copy of Tender through e-tender Portal only.
- 1.14 If there is any amendment in the tender the same shall be published on following Maha Tender portals / website:  
Maha tender Portal: <https://mahatenders.gov.in>

Director (Maintenance),  
MMMOCL

## CHAPTER- II

### GUIDELINES FOR SUBMISSION OF TENDER

2.1 **Location of the supply: Charkop Metro Depot, Atharva Back Road, Charkop Naka, Malad (West), Mumbai- 400095.**

2.2 **Duration of Contract: One Month.**

2.3 **Objective:**

The objective of this work is to Supply of consumable stocking items (Grease & Oil) for the Signaling Division. The Contractor shall undertake the execution of the Works in full recognition of this objective, and with full acceptance of the responsibilities, liabilities, and risks involved.

2.4 **Details of Earnest Money Deposit (EMD)/Bid Security:**

Earnest money for this work shall be 2% of the estimated cost put to tender (i.e. Rs.7,925/) EMD Payment as mentioned above, has to be made online on the Maha tender portal. Bidders should ensure that the payment to the EMD is made at least 3 working days prior to the last date of Bid Preparation and Submission of the Tender Schedule to have seamless submission.

Bidders need to upload a scanned copy of the EMD paid receipt during bid preparation.

In case of successful bidder, the amount of the earnest money deposit may be transferred towards part of the security deposit to be paid after the award of the work, if he intends to do so in writing.

2.4.1 **Address for Communication:**

Manager (Store), Email: [mgst@mmocl.co.in](mailto:mgst@mmocl.co.in)  
1st Floor, Main Stores Building,  
MMMOCL Charkop Metro Depot, Gate no 1,  
D-6 Atharva Back Road, Charkop Naka,  
Malad (West), Mumbai-400 095

2.4.2 Tenders not accompanied Earnest Money Deposit (EMD will be summarily rejected as non-responsive.

2.4.3 The Tenderer/ Bidder will be suspended for a period of five (5) years and will not be able to participate in any tender issued by MMOCL, in following cases:

- a. If the bidder withdraws/modifies his tender during the period of tender validity.
- b. If any bidder furnishes any incorrect or false statement/information/document.
- c. If it is determined that the financial bid of the Bidder is abnormally low and raises concern with such authority as to the ability of the Bidder to perform the contract. The tender acceptance authority will also reject the tender.
- d. In case a successful bidder fails to: -

- i. Commence the work as per terms and conditions of the Tender/MMMOCL instructions given in the Letter of Acceptance.
- 2.5 **Validity of Tender**  
Sixty (60) days from the last date of submission of bid. During this period no bidder shall be allowed to withdraw the Tender.
- 2.6 **Revision or Amendment in Tender Document:**  
The Competent Authority, may omit or suspend certain items of work, revise or amend the bid document before online submission of bid. Such revisions or amendments or extension, if any, shall be communicated to all concerned on above-mentioned Maha Tender Portal which will be issued at least seven days before the due date of receipt of bid.
- 2.7 Conditional tender shall not be accepted.
- 2.8 The right to reject all or any of the tenders without assigning any reason, whatsoever, is reserved with the MMOCL.
- 2.9 The detailed Tender notice along with the subsequent corrigendum, addendum etc. shall form part of the tender document.
- 2.10 The Tenderer shall carefully study the various terms & conditions/ stipulations mentioned in the Tender Document before submitting the Tender.
- 2.17 **Submission of Tender:**
- 2.17.1 Bidder shall follow the instructions displayed on the *Maha Tender portal* for submission of tender.
- 2.17.2 Bid shall be submitted online on the Maha Tender portal in 'Two envelopes system' within the prescribed schedule.

**Envelope 'A' (Technical Bid)**

- The bidder shall upload following documents:
  - i. Receipt for tender fee.
  - ii. Receipt of Earnest Money Deposit (EMD)

The bidder shall upload the following documents:

- i. Scanned copies of all certificates mentioned in the detailed tender notice of Chapter I from condition no. 1.1 to 1.2.
- ii. All duly filled & signed Appendices.
- iii. Digitally signed copy of the bid document.

**Envelope 'B' (Financial bid)**

1. Tenderer shall quote their offer as a percentage below/at par/above the estimated cost, inclusive of GST and also inclusive of all other taxes, duties, and royalties.

2. Upload the digitally signed copy of Tender document and Price bid Cover letter (Appendix-3).

If there are erasures, corrections and over writings, the same shall be attested by the authorized signatory. Any unattested corrections/erasures shall lead to disqualification of the tender/rejection.

#### **2.18 Procedure for Tender Opening**

Contents of **Envelope 'A'** will be scrutinized and only those bidders who have fulfilled the requirements shall be eligible for opening of **Envelope 'B'**.

The result of the financial bids of all bidders shall be available on the Maha Tender portal after completion of the opening process. The system generated report of comparative statement for financial offer will be received on registered e-mail addresses.

## CHAPTER-III

### GENERAL CONDITIONS OF THE CONTRACT

- 3.1 **Duration of Supply** – Delivery period of 1 month.
- 3.2 **Language of Tender:** The tender prepared by the bidder and all correspondence and documents relating to the tender shall be in the English language. Submitted documents will not be returned by MMMOCL to the bidder.
- 3.3 **Currency:** The currency for the Proposal shall be the Indian National Rupee (IR).
- 3.4 **Earnest Money Deposit (EMD)/ Bid Security:** Earnest Money Deposit and means Tender Security.
- 3.5 It is presumed that the contractor has carefully gone through and read the standard and special specifications of the individual items and studied the site conditions before arriving at the percentage above / below / at par the estimated rates quoted by him.
- 3.6 **Tender Opening**
- 3.7.1 The technical Package of all tenders shall be opened online on the due date and time of tender opening as mentioned in the tender documents in the office of the **Manager (Stores), 1st Floor, Main Stores Building, MMMOCL Charkop Metro Depot, Gate no 1, D-6 Atharva Back Road, Charkop Naka, Malad (West), Mumbai-400 095.**
- If such nominated date for opening of Tender is subsequently declared as a Public Holiday by the Employer, the next official working day shall be deemed as the date of opening of Technical Package. The Tenderers who have not complied with one or more of the foregoing instructions, their tenders may not be considered
- 3.7.2 Tender which is accompanied by an unacceptable or fraudulent Tender Security shall be considered non-compliant and rejected.
- 3.7 **Other Tender Guidelines**
- a. MMMOCL reserves the right not to proceed with the tender process at any time without any notice, justification or liability.
  - b. All tenders, documents and other information submitted by the bidders to MMMOCL shall become the property of MMMOCL. Bidders shall treat all information furnished as strictly confidential. MMMOCL will not return any submission.
  - c. The tender is not transferable under any circumstances.
  - d. Telegraphic, conditional or incomplete tenders will not be accepted. Canvassing of any kind, direct or indirect, shall lead to disqualification of the bidder.
  - e. Tender in any form other than the prescribed format issued by MMMOCL will not be entertained and will be summarily rejected.
  - f. Tenders with revised / modified rates / offer after submission / opening of the tender will be summarily rejected. In such a case MMMOCL may forfeit the Earnest Money Deposit submitted with the tender.

- g. MMMOCL may not consider bidders who have poor performance records such as abandoning works, not following statutory requirements, financial failure, etc.
- h. Bidders are advised to submit only one tender. If a bidder is found to submit more than one tender, all the tenders in which the bidder has participated shall be considered as invalid.
- i. Subject to the above, no bidder shall try to influence the MMMOCL authorities on any matter relating to the bid from the time of opening till the time of award of the contract. Any effort by any bidder to modify his bid or influence the bid process shall result in rejection of his bid without any notice.

### 3.8 Award of Tender

- 3.8.1 MMMOCL in its sole discretion and without incurring any obligation or liability, reserves the right, at any time, to:
  - a. Suspend and/ or cancel the Bidding Process and/ or amend and/ or supplement the Bidding Process or modify the dates or other terms & conditions relating thereto.
  - b. Consult with any bidder in order to receive clarification or further information.
  - c. Retain any information and / or evidence submitted to MMMOCL by, on behalf of, and / or in relation to any Bidder; and / or
  - d. Independently verify, disqualify, reject and/ or accept any and all submissions or other information and/ or evidence submitted by or on behalf of any Bidder.
- 3.8.2 It shall be deemed that by submitting the Bid, the Bidder agrees and releases MMMOCL, its employees, agents and advisers, irrevocably, unconditionally, fully and finally from any and all liability for claims, losses, damages, costs, expenses or liabilities in any way related to or arising from the exercise of any rights and/ or performance of any obligations hereunder and the Bidding Documents, pursuant hereto, and/ or in connection with the Bidding Process, to the full extent permitted by applicable law, and waives any and all rights and/ or claims it may have in this respect, whether actual or contingent, whether present or in future.
- 3.8.3 The Disclaimer as set forth at the outset of this document and the License Agreement as stated in this Document shall be deemed to be the part of this Document.
- 3.8.4 MMMOCL will award the contract to bidder whose tender has been determined to be substantially responsive, techno-commercially and financially suitable, complete and in accordance with the tender document.
- 3.8.5 Responsive bid is one that conforms to all the terms, conditions, and specifications of the Tender Documents without material deviations, exceptions, objections, conditions or reservation,
  - a. One that limits in any substantial way the scope, quality, or performance of the product/ material/ materials.
  - b. that limit, in any substantial way that is inconsistent with the tender documents, MMMOCL rights or the successful bidders' obligations under the contract; and
  - c. One that the acceptance of which would unfairly affect the competitive position of other bidders who have submitted substantially responsive bids. If a bid is not substantially responsive, it will be rejected by MMMOCL and may not subsequently be made responsive by the bidder by correction of the non-conformity.

- 3.8.6 MMMOCL's determination of bid responsiveness will be based on the contents of bid itself and any written clarifications sought by MMMOCL in writing the response to which shall also be in writing and no change in rates shall be sought offered or permitted.
- 3.8.7 In case, two or more Techno-Commercially qualified bidders quote the same amounts in the Commercial Bid, then the bidders will be asked to provide their best and final offer of the financial bid in a sealed cover and the tenderer offering the most advantageous financial bid shall be adjudged the Lowest Tenderer. In case, a tie still persists after the procedure mentioned above, the selected tenderer shall be identified by draw of lots, which shall be conducted, with prior notice in the presence of the tied tenderers or their representatives who choose to be present.
- 3.8.8 Prior to the expiry of the period of tender validity, MMMOCL will notify the successful bidder in writing, through Letter of Acceptance, that his tender has been accepted.

**3.9 Letter of Acceptance / Purchase Order**

- a. The Letter of Acceptance (LOA)/Purchase Order would be sent in duplicate to the successful bidder, who will return one copy to MMMOCL duly acknowledged, signed and stamped by the authorized signatory of the bidder, as an unconditional acceptance of the Letter of Acceptance, **within 7 days** from the date of issue of LOA/Purchase Order.
- b. Letter of Acceptance shall communicate the sum which the MMMOCL would pay to the contractor during the contract period, to be paid on month-to-month basis and based on bills submitted by the contractor as per procedure chalked out in the terms and conditions of contract, in consideration of the execution/ completion of the works by the contractor as prescribed in the contract agreement (herein after called "the contract price").
- c. No correspondence from the unsuccessful bidders will be entertained by MMMOCL.
- d. Upon Letter of Acceptance being signed and returned by the successful bidder, MMMOCL will promptly notify the unsuccessful bidders.

**3.10 Cancellation of Letter of Acceptance (LOA/Purchase Order)**

- a. After issuance of the Letter of Acceptance, in case, the successful bidder fails to commence the work within 15 days, for whatsoever reasons, as per terms and conditions of Tender then the LOA/Purchase Order shall be cancelled and action as per the EMD Declaration will be taken.
- b. MMMOCL will reject the tender or rescind the contract if MMMOCL determines that the Bidder/ Contractor or the employees deployed by the contractor for the performance of services are engaged in corrupt or fraudulent practices or other immoral activity.
- c. MMMOCL will declare a Contractor ineligible for a stated period of time, to be awarded a contract(s) if it at any time it determines that the Contractor has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- d. The successful Bidder/Contractor shall apprise MMMOCL Administration of any fraud/suspected fraud as soon as it comes to their notice.

**3.11 Variation**

- (i) The contract quantity can be varied **by ±30%** in terms of each item in BOQ at the same rates & terms & conditions. The quantity shall be suitably rounded off to next digit for such variation. The value of the contract shall increase accordingly.
  - (ii) Further variation in contract can be done with mutual consent of both parties at accepted rate.
- 3.12 The contractor shall indemnify and protect the MMMOCL from and against all actions, suite proceedings, losses, costs, damages, charges, claims and demands of every nature and description brought or recovered against the MMMOCL because of any act or omission of the Contractor, his/her agents or employees. The compliance of all stipulations in various acts/laws shall be full filled by contractor including those which are to be complied by MMMOCL. The cost for the same will be borne by contractor. For any actions required to be taken by MMMOCL in this regard, the contractor shall put up matters to MMMOCL well in advance/timely.
- 3.13 The Engineer-in-charge/ MMMOCL's Nominated representative/ shift-in-charge shall give notice to the Contractor of any Defects after unloading of supplied material. The Contractor shall be liable to replace the defective supplied material immediately within 10 days and shall submit the report on compliance.

CHAPTER – IV

**SCOPE OF WORK**

- 4.1 Supply of consumable stocking items (Grease & oil).
- 4.2 Technical Specifications grease & Oil  
LI BASE GREASE INDUSTRIAL PURPOSE IS7623, DIESEL ENGINE OIL CASTROL OR EQUI 15W, SILICON GREASE, LUBRICATION OIL WITH GRADE SAE-20W40, SWITCHPLATE LUBRICANT, SHELL GADUS S2 V100 2 Grease.
  - a) Reliable high temperature performance
  - b) Good oxidation and mechanical stability.
  - c) Good corrosion resistance characteristics.
  - d) Long storage life.
  - e) Health and safety
  - f) Protect the environment
  - g) Delivery period of 1 month for line items 1 to 6.
- 4.3 Warranty: 1 Year.
- 4.4 Loading and unloading, transportation expenses & manpower with all safety precautions are in the contractor's scope.
- 4.5 Inspection of supplied material – After unloading of supplied material, MMMOCL representative will inspect. During inspection, if Any material is found damaged or improper or not as per the approved specification, then the contractor needs to replace it within 10 days.

CHAPTER – V

**PAYMENT TERMS**

**5. Payment Terms**

- 5.1 All the claims shall be approved by the competent authority. The payment will be made within 30 days after receipt of materials, Inspection notes and invoice against the delivery
- 5.2 It is mandatory to maintain all statutory documents at any point of time and the documents & records should be made available for inspection by MMMOCL officials or by any other official nominated by MMMOCL at any point of time
- 5.3 Applicable GST will be reimbursed by MMMOCL on submission of actual bills by the Licensee.
- 5.4 One set of the following documents as applicable are to be sent for arranging payment.
  - i. Consignee copy of Lorry Receipt/Consignment
  - ii. Invoice in triplicate
  - iii. Test/Manufacturing Certificate
  - iv. Packing List
  - v. Certificate confirming payment of GST
  - vi. Warranty/Guarantee Certificate

CHAPTER-VI  
APPENDICES

<b>Chapter/ Appendix No.</b>	<b>Contents</b>	<b>Page no</b>
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**APPENDIX-1****(Part of Envelope A)****Supply SERVICES DETAILS OF SIMILAR TYPE Material by bidder****Name of the Bidder**

<b><u>Sr. No</u></b>	<b><u>Description of supplied Material</u></b>	<b><u>Name and Address of the organization/Employer for whom the work was carried out</u></b>	<b><u>Place</u></b>	<b><u>Quantity / Unit</u></b>	<b><u>Amount of supply of a similar type of material</u></b>	<b><u>Date of supply</u></b>
<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>

**Declaration:**

- 1) I/We hereby declare that, no work has been abandoned by us and nor any of the works awarded to I/we has been rescinded by any Owner/Department/Agency.
- 2) I/we hereby declare that, I/we have not been blacklisted/ debarred/ declared ineligible for award of contract by any Government / Government undertaking/ Semi Government / Govt. Controlled Institutions/ Projects in India, during the last five (5) years.
- 3) I/We hereby declare that, I/we have not suffered bankruptcy/ insolvency during the last 5 years.  
If any submission by us is found false or misleading at a later stage, even after completion of the tender process, then MMMOCL will suspended us for a period of five (5) years and I/We shall not be able to participate in any tender issued by Maha Mumbai Metro Operation Corporation Limited, Mumbai during this period.

**Signature of authorized Signatory of Bidder**

**Note:** This is only a standard form. Details are to be furnished in this format in the form of printed statements which shall be uploaded in Envelop No. 'A'.

**APPENDIX-2**  
**(Part of Envelope A)**

**FORMAT OF TURN OVER**

<b>Sr.No.</b>	<b>Financial Year</b>	<b>Annual Turnover in Rs.</b>
(1)	2021-22	
(2)	2022-23	
(3)	2023-24	
(4)	Total Turnover (1) +(2) +(3)	
(5)	Average Turnover of three Years	

C.A.'s certificate is issued to the bidder (duly signed) of financial turnover report shall be submitted.

**APPENDIX-3**  
**FORMAT FOR FINANCIAL BID (With covering letter)**  
**(Envelope- B)**

Director (Maintenance),  
Maha Mumbai Metro Operation Corporation  
4th Floor, NaMTTRI Building  
Adjoining MMRDA New Building,  
Bandra Kurla Complex,  
Bandra (E), Mumbai – 400051.

**Sub: Supply of consumable stocking items (Grease & Oil) for Signaling Division.**

I/We the undersigned offer to provide services to MMMOCL within the timeframe given by MMMOCL and as per the terms and conditions of the Bid Document, our Techno-commercial proposal and the agreement to be executed between the parties.

- I/We accept the terms and conditions mentioned in the Bid Document, which have been clearly understood by us. I/We have duly signed on each page of the Bid Document.
- I/We understand that MMMOCL reserves the right to reject, accept or consider any offer without assigning any reason whatsoever.
- I/we have duly signed on each page of the Bid document.
- I/We further certify that we are ready to provide services to MMMOCL for the subject tender within the timeframe given by MMMOCL and as per the terms and conditions of the bid document and in the agreement to be executed between the parties.
- I/We understand that MMMOCL reserves the right to reject, accept or consider any offer without assigning any reason whatsoever.

Yours sincerely,

Signature of Authorized Signatory:

Name and Title of Signatory:

Name of Firm:

Address:

**Name of Work: Supply of consumable stocking items (Grease & Oil) for Signaling Division.**

**PRICE BID**

<b>Sr. No.</b>	<b>Description</b>	<b>Unit</b>	<b>Qty</b>	<b>Rate (Incl. GST)</b>	<b>Amount in Rs. (Incl. GST)</b>
1	LI BASE GREASE INDUSTRIAL PURPOSE IS7623	KG	20	2404.5	48090
2	DIESEL ENGINE OIL CASTROL OR EQUI 15W	L	30	652	19560
3	SILICON GREASE	KG	40	383.6	15344
4	LUBRICATION OIL WITH GRADE SAE-20W40	L	20	231	4620
5	SWITCHPLATE LUBRICANT	KG	75	3927	294525
6	Shell Gadus S2 V100 2 Grease.	KG	18	784.66	14124
<b>Total Amount including GST</b>					<b>3,96,263/-</b>

Tenderer's quoted percentage (%) including GST and all taxes/ levies: \_\_\_\_\_ % (in words \_\_\_\_\_ percent) **above / below / at par** on the Total Price for **Supply of consumable stocking items (grease & oil) for Signaling Division.**

<b>SN</b>	<b>Item</b>	<b>Tenderer's Quoted Amount in Rupees as per percentage quoted including all taxes &amp; charges including GST.</b>
1	Total price including all taxes/Charges	Rs. _____ _____

**Notes:**

1. In case of any discrepancy between the Price Quoted in words and figures, the lower value will be taken into consideration.

Signature of Authorized Signatory.  
Name of Contractor

**APPENDIX - 4**  
**(Part of Envelop A)**  
**Mandatory Information for Eligibility of the Bid**

The form below should be filled by the Bidder along with all supporting documents as stipulated in the relevant rows. Failure to adhere to the format will lead to rejection of the Bid.

SN	Techno-Commercial Criteria	Details (to be filled by the bidder)	Page No.
1	Name of the Bidder		
2	Contact person of the Bidder designated for the bid along with Telephone, Fax No. and email ID.		
3	Full address of the Bidder with Telephone No. and Fax No.		
4	Earnest Money Deposit Receipt		
5	Specify the Legal Status of Bidder: Company / Individual		
6	PAN of the Bidder (Please enclose the attested photocopy of PAN card issued by the Income Tax Department)		
7	Turnover of the Bidder for the preceding three years, viz. 2021-22, 2022-23& 2023-24. Please enclose a statement duly certified by a Chartered Accountant. <b>(Appendix - 2).</b>		

**Note:**

I/We do hereby declare that the entries made are true to the best of my/our knowledge and also that we shall be bound by the acts of my/our duly constituted Attorney.

I/We further understand that in case of any information submitted by me/ us being found to be incorrect either before or even after the award of license, MMMOCL will have the right to summarily reject the bid, cancel the License or revoke the same at any time without assigning any reason whatsoever.

(Signature of the Bidder) SEAL

Date:

Name:

Address:

APPENDIX – 5

**(Part of Envelop-A) (On company Letter head)**

**Undertaking for Not Blacklisting and Declaration of Ineligibility for  
Corrupt or Fraudulent Practices**

1. We do hereby undertake that we have not been blacklisted by any blacklisted/ debarred/ declared ineligible for award of contract by any Government/ Government undertaking/ Semi Government/ Govt. Controlled Institutions/ Projects in India, during the last five (5) years or any regulatory institution nor have been declared ineligible for corrupt or fraudulent practices.
2. We also state that we have not have abandoned any of the Works after award of the Contracts during the last five (5) years from the date of opening of the Tender.

I/we hereby confirm that in case any document, information, and/or certificate submitted by me/us is found to be incorrect/false / fabricated at any stage; MMMOCL at its discretion may disqualify/reject / terminate the bid/contract, forfeit the EMD / all other dues, business dealings shall also be suspended by MMMOCL.

Yours faithfully,

For and on behalf of.....

Name.....

Designation.....

Common Seal.....

**END**